

Dear Parent(s):

FACTS Grant & Aid Assessment will be conducting the financial need analysis for Covington Catholic High School for the upcoming 2019-2020 school year. Families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by April 17th. Applicants can begin applying now. **Please note that you can start the application process now, save your work, and upload tax documents once those are available. The sooner that you can start the process, the better.** Applications are available directly through your FACTS tuition account*. Once an online application has been completed, the following information will need to be sent/uploaded to FACTS to complete the application process:

- Copies of your most recent Federal tax forms including all supporting tax schedules.
- Copies of your 2018 W-2 forms for both you and your spouse.
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

All supporting documentation can be uploaded in PDF format online.

Documentation can also be faxed to 1-866-315-9264 or mailed to the address below. Please be sure to include the applicant ID on all faxed or mailed correspondence.

FACTS Grant & Aid Assessment
P.O. Box 82524
Lincoln, NE 68501-2524

FACTS charges a \$35 processing fee for Tuition Assistance. This is a per account fee.

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 1-866-441-4637.

As part of the **Tuition Assistance** process, Covington Catholic has several scholarships available. These scholarships can reduce or in some cases eliminate work study hours. As a reminder, in order to participate in work study, a student must first qualify for tuition assistance. In addition, if the student qualifies for assistance, they must do the work study, unless they receive a tuition assistance scholarship. Attached are the scholarship applications. These applications will also be available via the school website under quicklinks. The due date for the scholarship applications is April 17th, 2019. Completed Scholarship applications should be sent to CCH, attn.: Kristi Schwalbach or emailed to kschwalbach@covcath.org.

Sincerely,

Kristi Schwalbach, CPA
Director of Finance
Covington Catholic High School

*If you already have a FACTS tuition account with another school, please log in with that information from the CCH link. This will add CCH to your current account.

If you do not have a FACTS tuition account, please go to the CCH website, choose quicklinks, choose Tuition and FACTS, Choose FACTS tuition payment plan, Choose must sign up with FACTs, follow instructions to set up account. Please be sure to choose a payment plan and set up payment information.